

# Setup Guide

ECOSYS PA4000cx ECOSYS PA3500cx

2022.12  
3V2Z15611001



- Printer Driver & Utility Install
  - Manual Download
- Refer to the following URL.  
<https://kyocera.info/>

Please scan the code on the right.  

Or please check the following URL.  
<https://kyocera.inst-guide.com/tallf/>



## Installation Environment

Kyocera Recommends selecting the Location for the machine as follows:

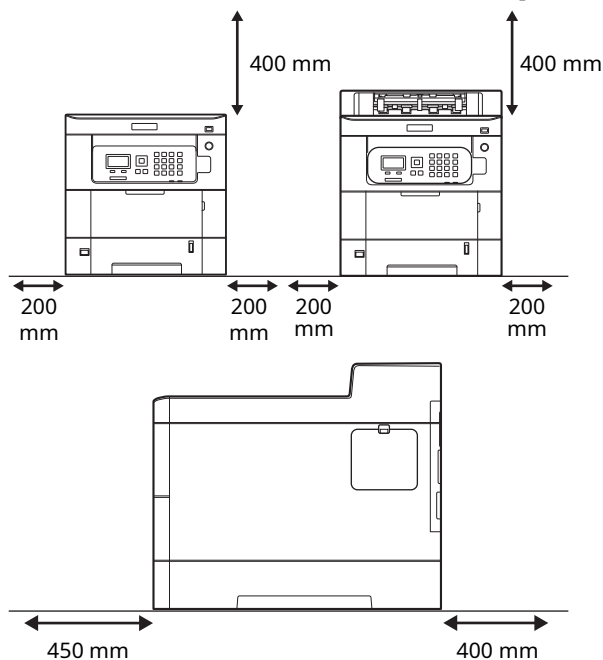
- 1 Room Temperature range:  
50 to 90.5 °F (10 to 32.5 °C)
- 2 Humidity Level: 10 to 80%
- 3 Power: A dedicated 120VAC 60Hz 9.9 A outlet

Avoid the following locations when selecting a site for the machine.

Adverse environmental conditions may affect the image quality.

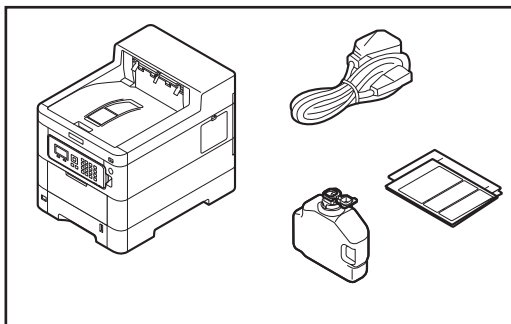
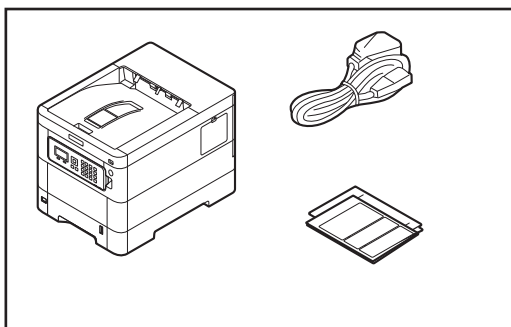
- + Avoid locations near a window or with exposure to direct sunlight.
- + Avoid locations with vibrations.
- + Avoid locations with rapid temperature fluctuations.
- + Avoid locations with direct exposure to hot or cold air.
- + Avoid poorly ventilated locations.

## Recommended Installation Space

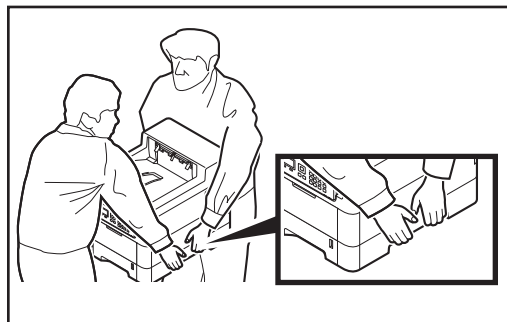


## Step 1 Setting up the Machine

- 1 Open the Box. Remove the machine carefully from the box grasping both sides.
- 2 Lift the machine with two people.

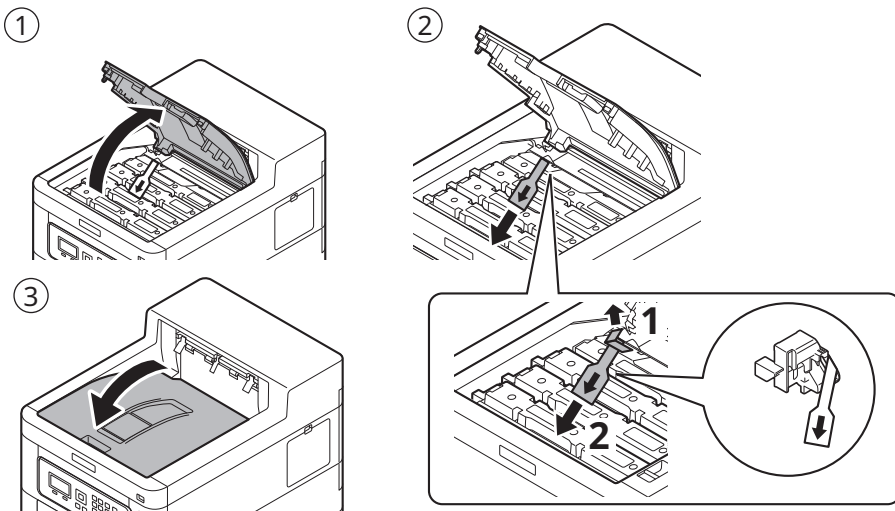


- 3 Check the bundled items.



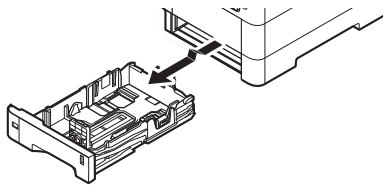
- 4 Remove all fixing tapes.

**5** Open the top cover, remove the fixing member, and then close the top cover.

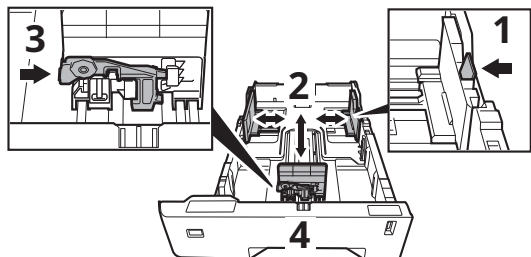


## Step 2 Loading Paper

**1** Pull the cassette completely out of the machine.

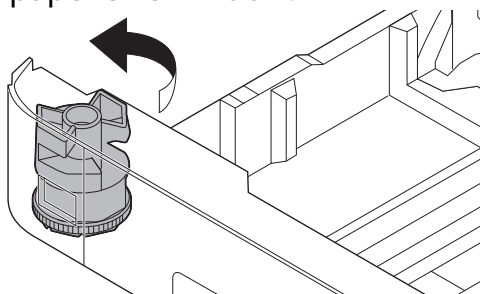


**2** Adjust the paper length and width guide to the paper size required.

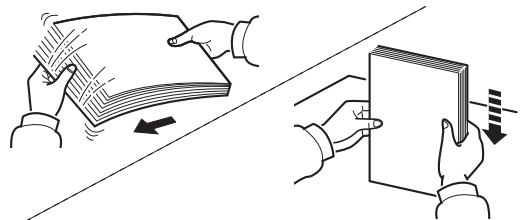


+ If the paper is loaded without adjusting the paper length guide and the paper width guides, skewed paper feeding, and a paper jam will occur.

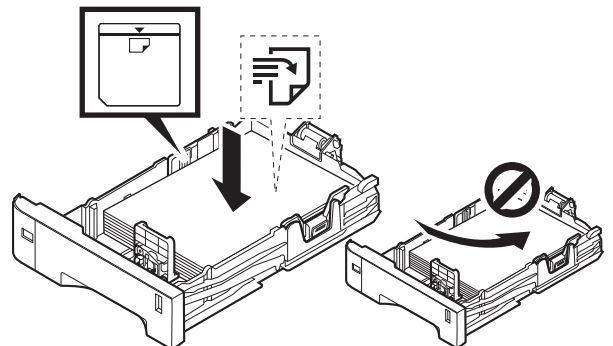
**3** Turn the size dial so that the size of the paper you are going to use appears in the paper size window.



**4** Fan the paper, then tap it on a level surface.

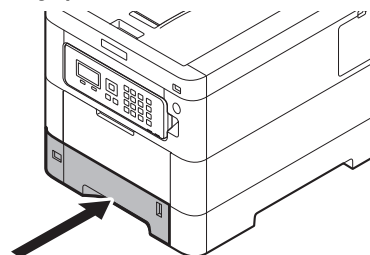


**5** Load paper.



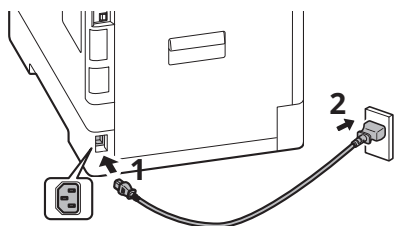
+ Set print side face-up.  
+ Before loading the paper, be sure that it is not curled or folded. Paper that is curled or folded may cause paper jams.  
+ Ensure that the loaded paper does not exceed the level indicator (see illustration above).

**6** Gently push the cassette back in.

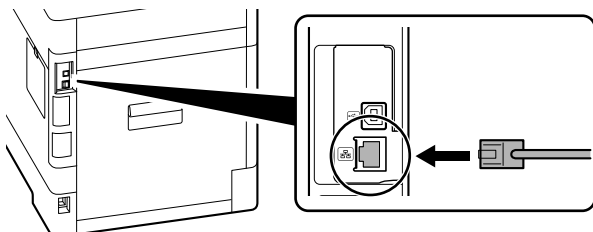


### Step 3 Powering on the Machine

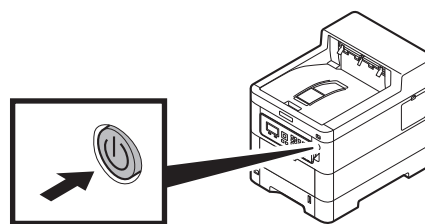
1 Connect the power cord to the rear of the machine and the other end to the power outlet.



2 Connect network cables as needed.

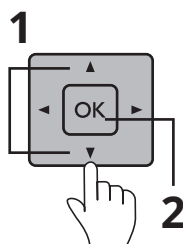
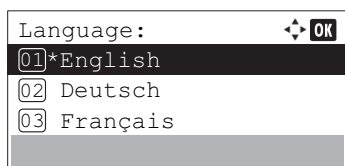


3 Turn the power switch ON at the front of the machine.

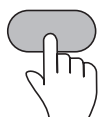
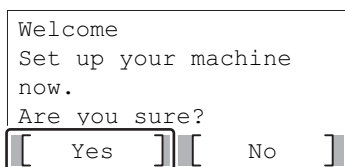


### Step 4 Default Settings of the Machine

1 Press [▲] [▼] key to select default language > [OK] key.

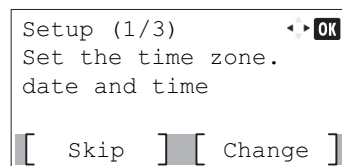


2 Select [Yes].



The setup screen appears.

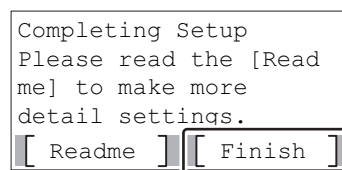
3 The settings can be configured in a wizard-style screen.



Follow the instructions on the screen.

**NOTE**  
To set the current item, select [Change].  
To advance to the next item without setting the current item, select [Skip].

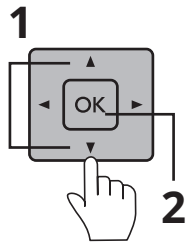
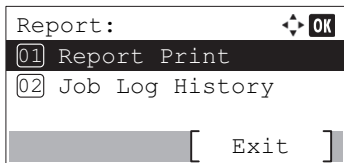
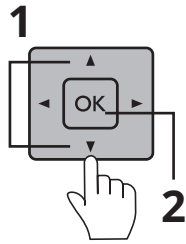
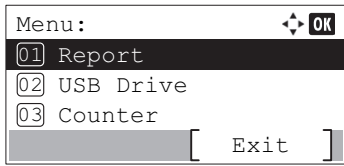
4 When the following screen appears, select [Finish].



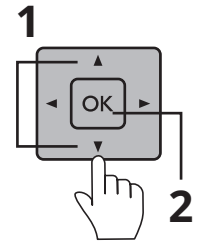
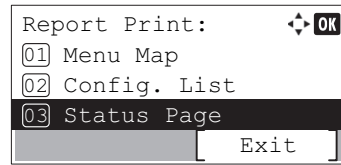
+ It takes about 6 minutes from the time the power is turned on until the unit is ready for use.

## Step 5 Printing a Status Page

1 [Menu] key > [▲] [▼] key > [Report] > [OK] key > [▲] [▼] key > [Report Print] > [OK] key



2 [▲] [▼] key > [Status Page] > [OK] key > [Yes]

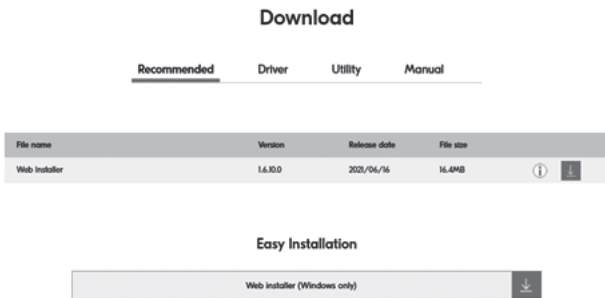


## Step 6 Installing Software

Access the following URL and select your model and OS.  
Download Center: <https://kyocera.info/>

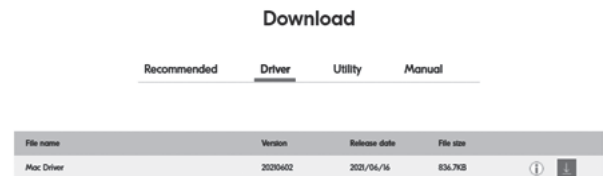
For Windows

Download and run the Web Installer and follow the on-screen instructions to install the driver and software.



For Mac

Download and run the printer driver and follow the on-screen instructions to install.



## Environnement d'installation

Concernant le choix de l'emplacement d'installation de la machine, Kyocera recommande ce qui suit :

- 1 Plage de température de la pièce : 10 à 32,5 °C (50 à 90,5 °F)
- 2 Niveau d'humidité : 10 à 80 %
- 3 Alimentation électrique : Prise dédiée de 120 VCA 60 Hz 9,9 A

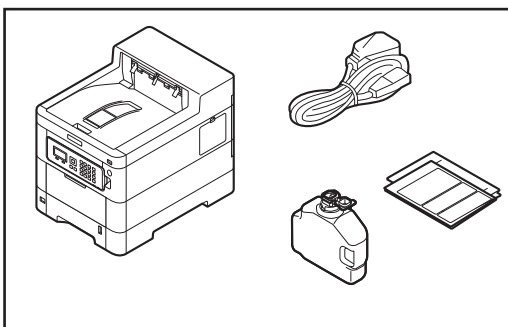
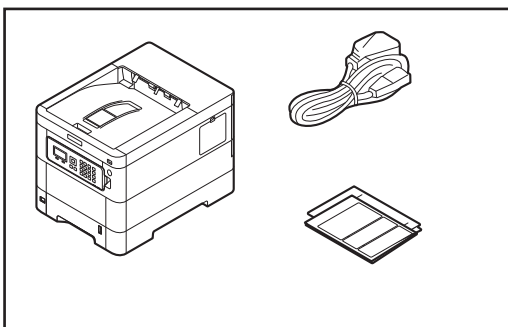
Évitez les emplacements suivants pour installer la machine.

Des conditions environnementales défavorables peuvent nuire à la qualité de l'image.

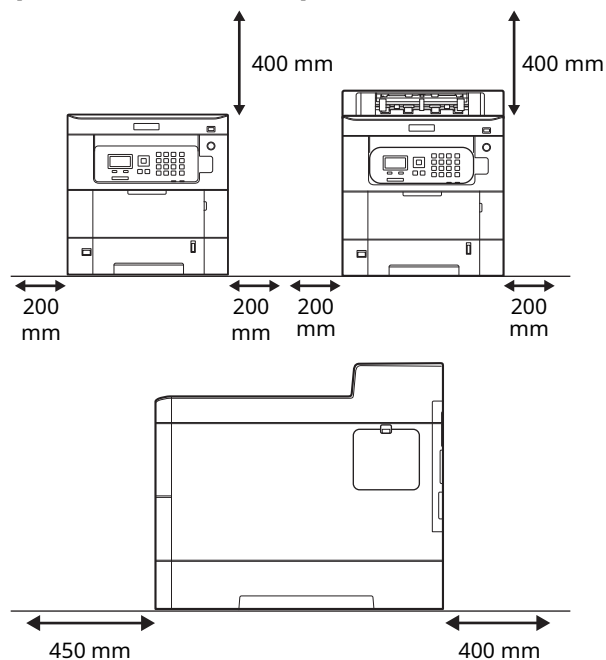
- + Évitez les emplacements situés près d'une fenêtre ou exposés à la lumière directe du soleil.
- + Évitez les emplacements soumis à des vibrations.
- + Évitez les emplacements soumis à de brusques fluctuations de température.
- + Évitez les emplacements directement exposés à de l'air chaud ou froid.
- + Évitez les emplacements mal aérés.

## Étape 1 Configuration de la machine

- 1 Ouvrez le carton. Retirez soigneusement la machine du carton en la tenant par les deux côtés.
- 2 La machine doit être soulevée par deux personnes.

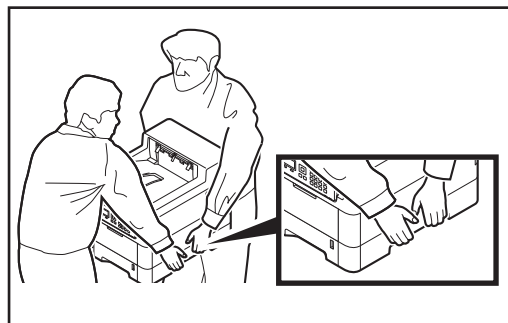


## Espace recommandé pour l'installation



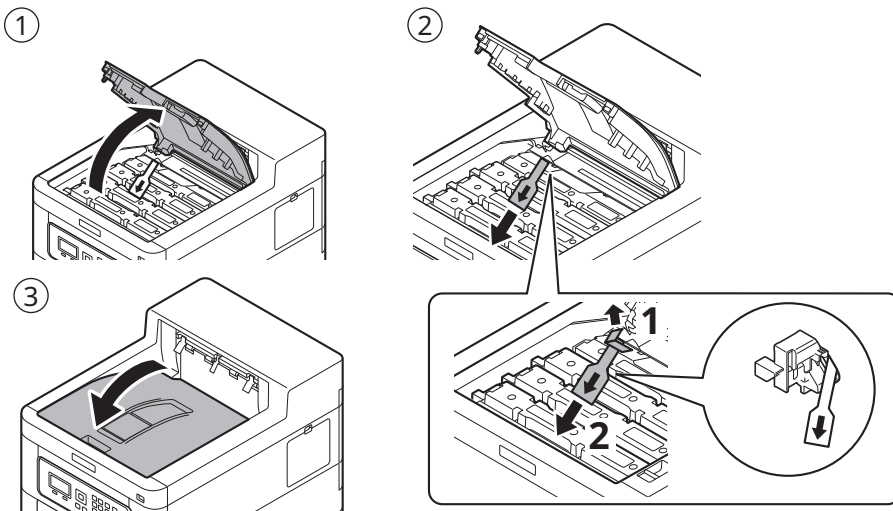
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- 3 Vérifiez la présence de tous les accessoires.



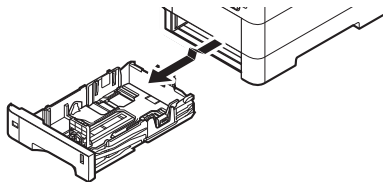
- 4 Retirez tous les rubans adhésifs.

**5** Ouvrez le capot supérieur, retirez l'élément de fixation, puis refermez le capot supérieur.

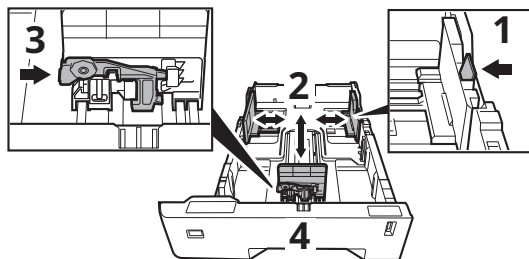


## Étape 2 Chargement du papier

**1** Retirez complètement la cassette de la machine.

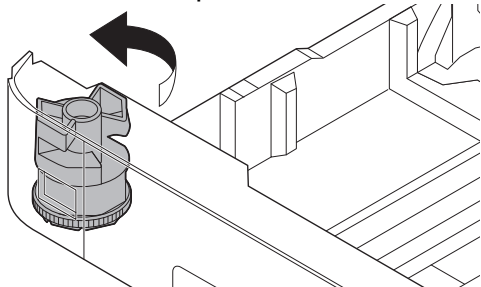


**2** Ajustez les guides de longueur et de largeur du papier selon le format de papier requis.

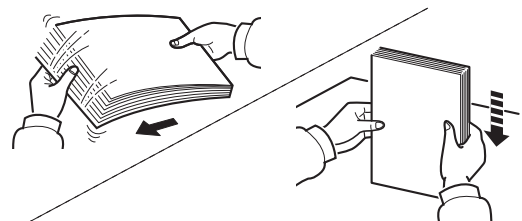


+ Si le papier est chargé sans réglage des guides de longueur et de largeur du papier, le papier risque d'être alimenté de travers et un bourrage papier risque de se produire.

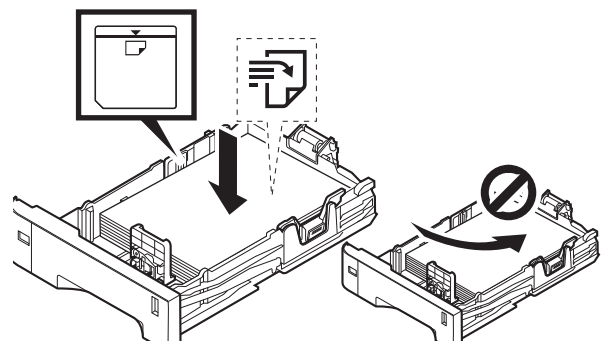
**3** Tournez la molette de format jusqu'à faire apparaître dans la fenêtre de format de papier le format que vous allez utiliser.



**4** Aérez le papier, puis égalisez-le sur une surface plane.

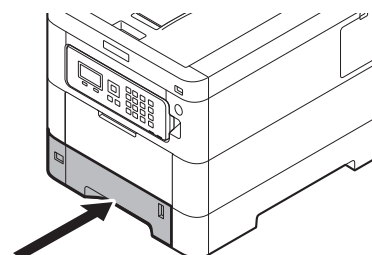


**5** Chargez le papier.



+ Placez la face d'impression vers le haut.  
+ Avant de charger le papier, assurez-vous qu'il n'est ni corné, ni plié. Un papier corné ou plié risque de provoquer des bourrages papier.  
+ Assurez-vous que le papier chargé ne dépasse pas l'indicateur de niveau (voir illustration ci-dessus).

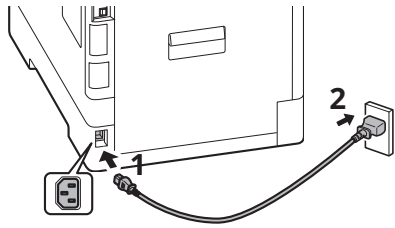
**6** Remettez doucement la cassette en place.



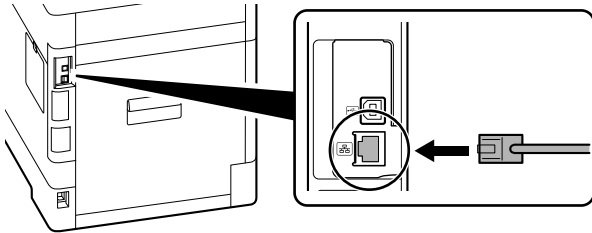


### Étape 3 Mise sous tension de la machine

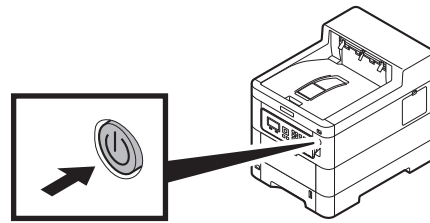
1 Branchez le cordon d'alimentation à l'arrière de la machine et l'autre extrémité à la prise de courant.



2 Connectez les câbles réseau selon vos besoins.

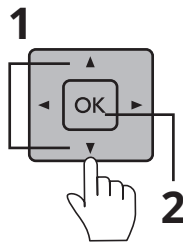
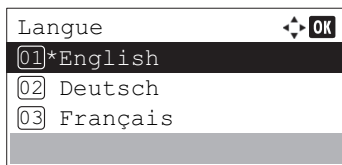


3 Allumez l'interrupteur d'alimentation à l'avant de la machine.

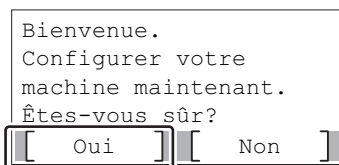


### Étape 4 Paramètres par défaut de la machine

1 Appuyez sur la touche [▲] [▼] pour sélectionner la langue par défaut > touche [OK].

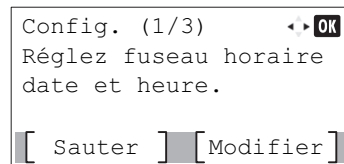


2 Sélectionnez [Oui].



L'écran de configuration apparaît.

3 Les paramètres peuvent être configurés dans un écran de type assistant.



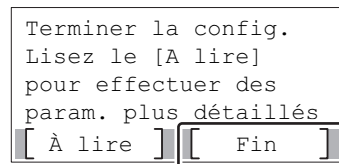
Suivez les instructions à l'écran.

#### REMARQUE

Pour paramétrer l'élément actuel, sélectionnez [Modifier].

Pour passer à l'élément suivant sans paramétrer l'élément actuel, sélectionnez [Sauter].

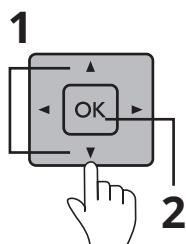
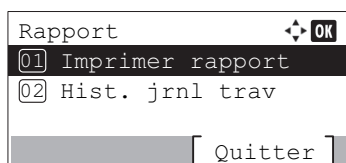
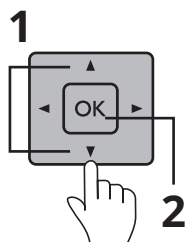
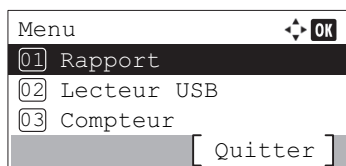
4 Lorsque l'écran suivant apparaît, sélectionnez [Fin].



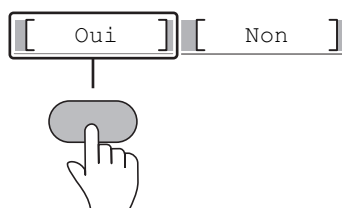
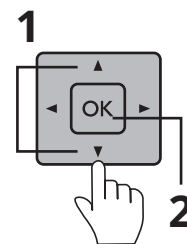
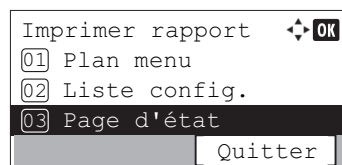
+ Il faut environ 6 minutes entre la mise sous tension et le moment où l'unité est prête à l'emploi.

## Étape 5 Impression d'une page d'état

1 Touche [Menu] > touche [▲] [▼] > [Rapport] > touche [OK] > touche [▲] [▼] > [Imprimer rapport] > touche [OK]



2 Touche [▲] [▼] > [Page d'état] > touche [OK] > [Oui]



## Étape 6 Installation du logiciel

Accédez à l'URL suivante et sélectionnez votre modèle et votre système d'exploitation.  
Centre de téléchargement : <https://kyocera.info/>

Pour Windows

Téléchargez et exécutez le programme d'installation Web et suivez les instructions à l'écran pour installer le pilote et le logiciel.



Pour Mac

Téléchargez et exécutez le pilote de l'imprimante et suivez les instructions à l'écran pour installer.



## Entorno de instalación

Kyocera le recomienda seleccionar la ubicación de la máquina del siguiente modo:

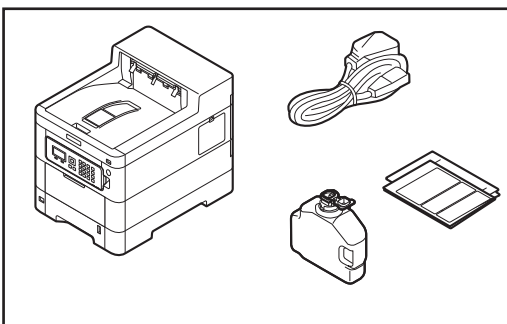
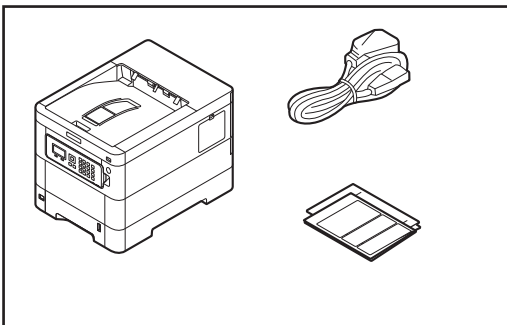
- 1 Intervalo de temperatura ambiente: De 10 a 32,5 °C (de 50 a 90,5 °F)
- 2 Nivel de humedad: Del 10 al 80 %
- 3 Corriente: Una toma exclusiva de 120 VAC, 60 Hz, 9,9 A

Evite las siguientes ubicaciones cuando elija el lugar donde vaya a colocar la máquina. Las condiciones ambientales adversas pueden afectar a la calidad de imagen.

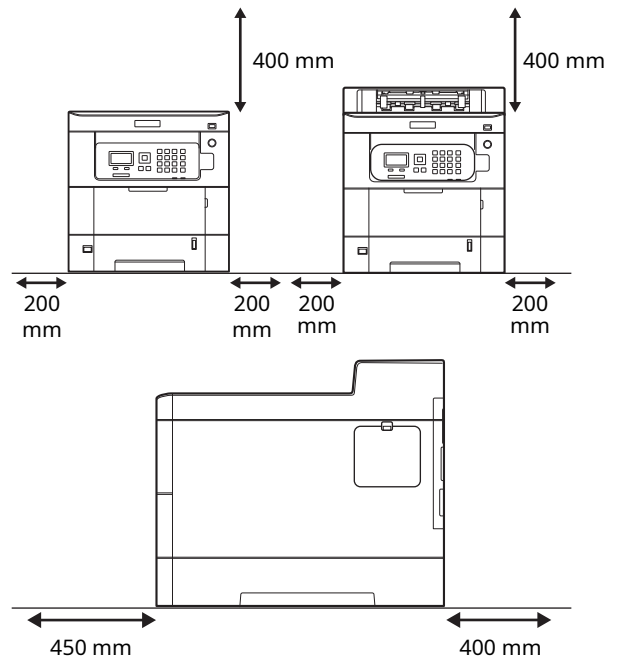
- + Evite ubicaciones cercanas a una ventana o con exposición directa a la luz solar.
- + Evite ubicaciones con vibraciones.
- + Evite ubicaciones con fluctuaciones bruscas de temperatura.
- + Evite ubicaciones con exposición directa al calor o al aire frío.
- + Evite ubicaciones con mala ventilación.

## Paso 1 Configuración de la máquina

- 1 Abra la caja. Saque la máquina de la caja con cuidado sujetándola por ambos lados.
- 2 Se debe levantar la máquina entre dos personas.

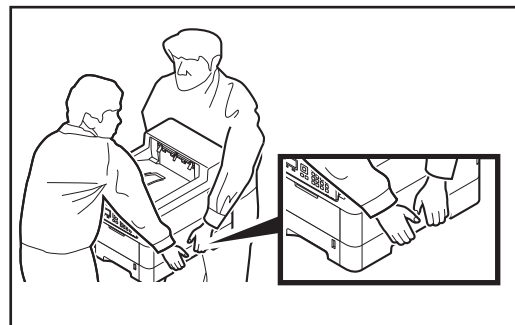


## Espacio de instalación recomendado



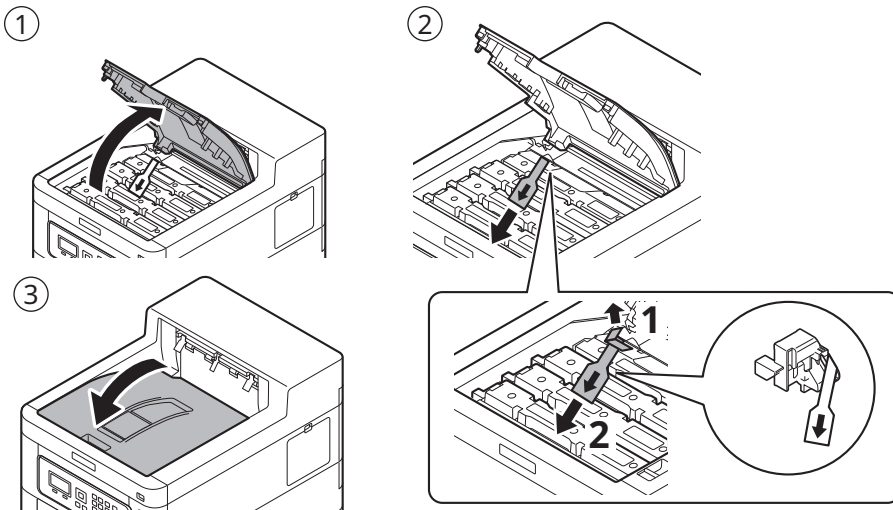
ES

- 3 Compruebe los elementos embalados.



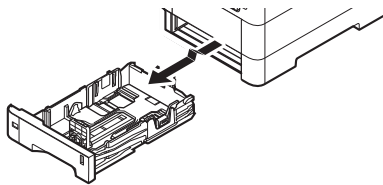
- 4 Retire todas las cintas adhesivas.

**5** Abra la tapa superior, retire el elemento de fijación y después cierre la tapa superior.

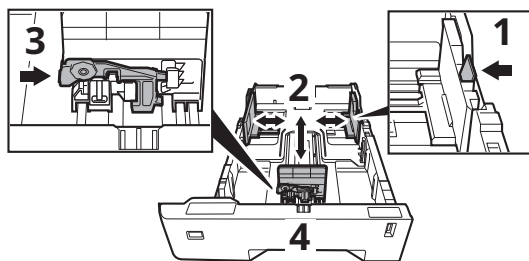


## Paso 2 Carga del papel

**1** Tire del cassette completamente para sacarlo de la máquina.

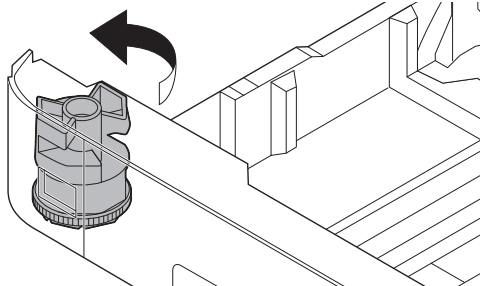


**2** Ajuste las guías de longitud y ancho del papel al tamaño del papel necesario.

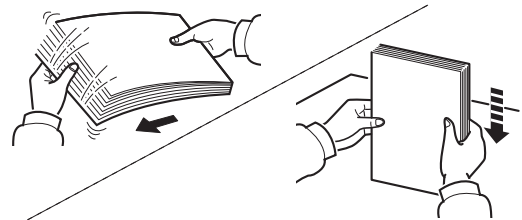


+ Si el papel se carga sin ajustar la guía de longitud del papel y la guía de ancho del papel, el papel se suministrará torcido y se producirá un atasco de papel.

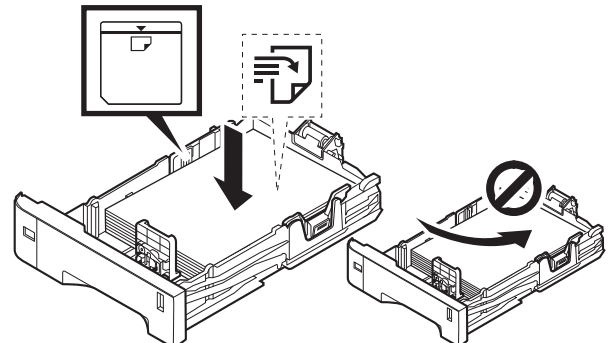
**3** Gire el mando del tamaño de forma que el tamaño del papel que vaya a usar aparezca en la ventana del tamaño del papel.



**4** Sople el papel y después dele unos golpecitos sobre una superficie plana.

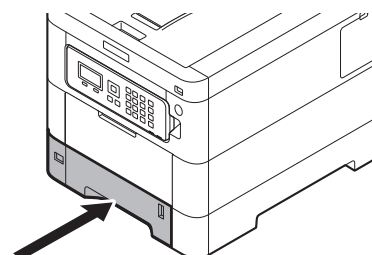


**5** Cargue el papel.



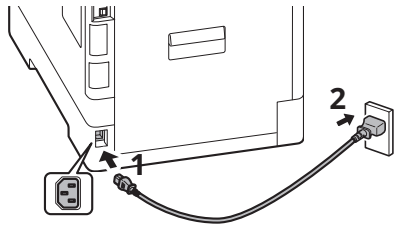
+ Coloque hacia arriba la cara que desee imprimir.  
+ Antes de cargar el papel, asegúrese de que no esté enrollado ni doblado. Si el papel está enrollado o doblado, se pueden producir atascos de papel.  
+ Asegúrese que el papel cargado no supere el indicador de nivel (véase la ilustración más arriba).

**6** Presione con suavidad el cassette para volver a colocarlo.

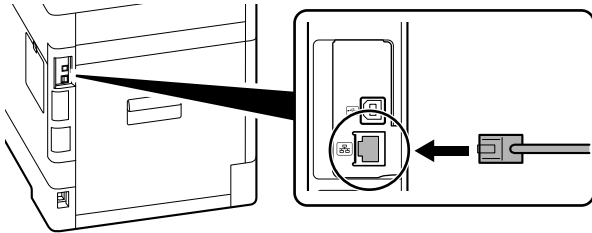


## Paso 3 Encendido de la máquina

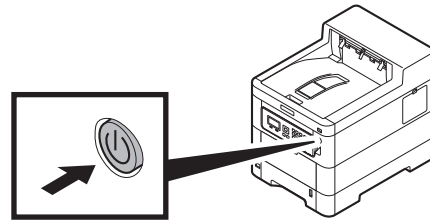
- 1 Conecte el cable de alimentación a la parte posterior de la máquina y el otro extremo a la toma de corriente.



- 2 Conecte los cables de red según sea necesario.



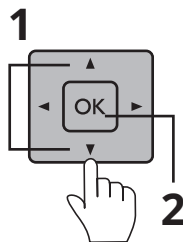
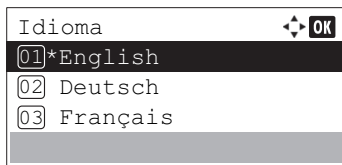
- 3 Encienda el interruptor de alimentación en la parte delantera de la máquina.



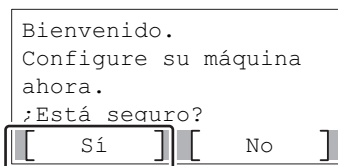
ES

## Paso 4 Ajustes predeterminados de la máquina

- 1 Pulse la tecla [▲] [▼] para seleccionar el idioma predeterminado > tecla [OK].

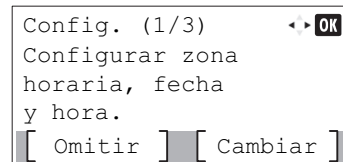


- 2 Seleccione [Sí].



Aparecerá la pantalla de configuración.

- 3 Los ajustes se pueden configurar en una pantalla estilo asistente.



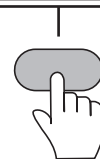
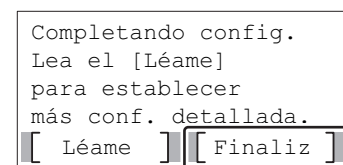
Siga las instrucciones de la pantalla.

### NOTA

Para configurar el elemento actual, seleccione [Cambiar].

Para avanzar al siguiente elemento sin configurar el elemento actual, seleccione [Omitir].

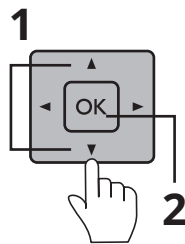
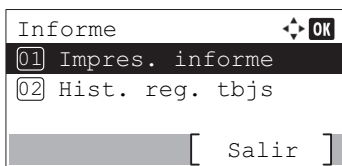
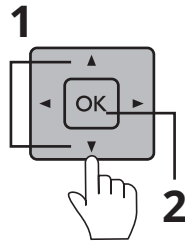
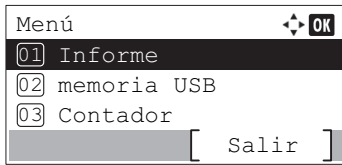
- 4 Cuando aparezca la siguiente pantalla, seleccione [Finaliz].



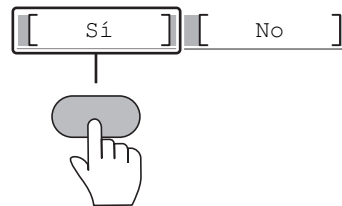
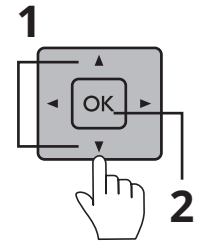
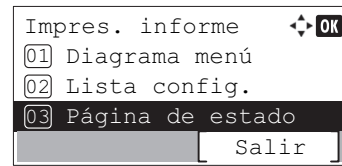
+ La máquina tarda unos 6 minutos desde que se enciende la alimentación hasta que esta queda lista para su uso.

## Paso 5 Impresión de una página de estado

1 Tecla [Menú] > tecla [▲] [▼] > [Informe] > tecla [OK] > tecla [▲] [▼] > [Impres. informe] > tecla [OK]



2 Tecla [▲] [▼] > [Página de estado] > tecla [OK] > [Sí]



## Paso 6 Instalación del software

Acceda a la siguiente URL y seleccione su modelo y su SO.  
 Centro de descargas: <https://kyocera.info/>

Para Windows

Descargue y ejecute el instalador web y siga las instrucciones de la pantalla para instalar el controlador y el software.



Para Mac

Descargue y ejecute el controlador de impresión y siga las instrucciones de la pantalla para instalarlo.



## Ambiente de instalação

A Kyocera recomenda selecionar o local da máquina da seguinte forma:

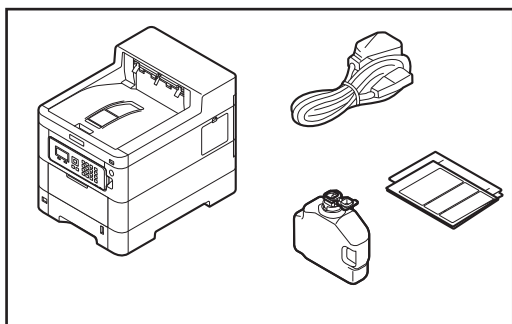
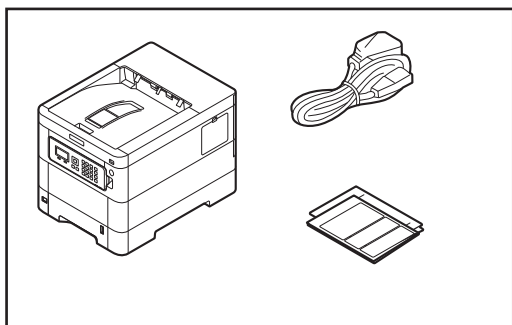
- 1 Faixa de temperatura ambiente: 10 a 32,5°C (50 a 90,5°F)
- 2 Nível de umidade: 10 a 80%
- 3 Potência: Uma tomada dedicada de 120VAC 60Hz 9,9A

Evite os seguintes locais ao selecionar um local para a máquina.  
Condições ambientais adversas podem afetar a qualidade da imagem.

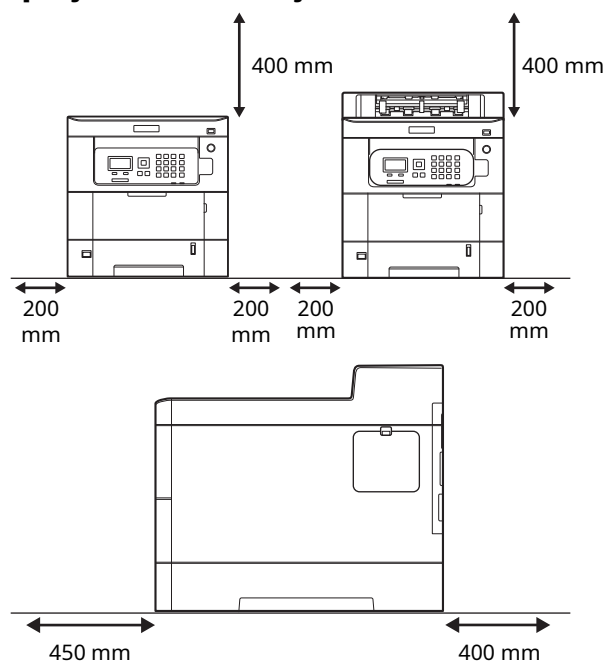
- + Evite locais próximos a janelas ou com exposição direta à luz solar.
- + Evite locais com vibrações.
- + Evite locais com flutuações rápidas de temperatura.
- + Evite locais com exposição direta ao ar quente ou frio.
- + Evite locais mal ventilados.

## Etapa 1 Configurando a máquina

- 1 Abra a caixa. Remova a máquina cuidadosamente da caixa, segurando pelos dois lados.
- 2 Levante a máquina com duas pessoas.

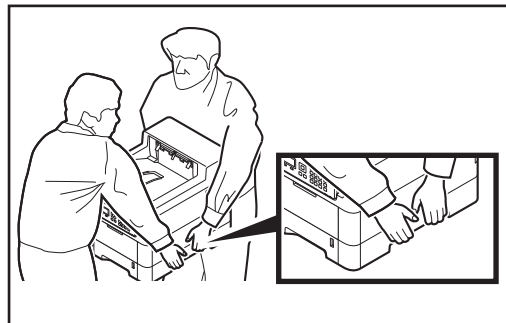


## Espaço de instalação recomendado



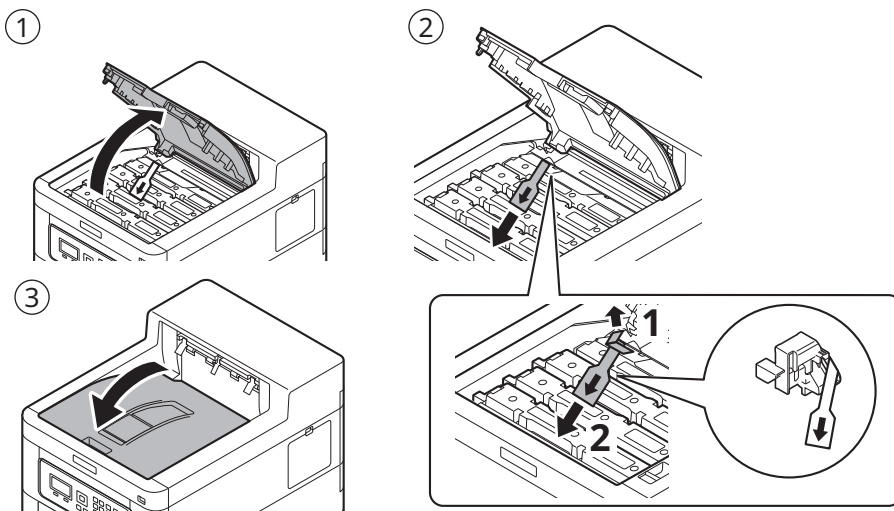
BR-PT

- 3 Verifique os itens incluídos.



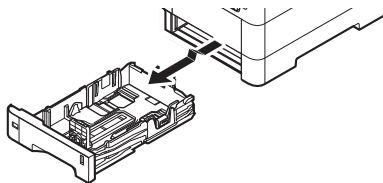
- 4 Remova todas as fitas de fixação.

**5** Abra a tampa superior, remova o elemento de fixação e feche a tampa superior.

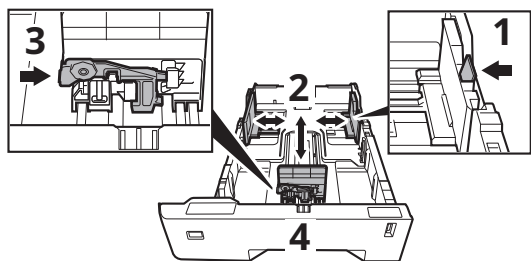


## Etapa 2 Colocando papel

**1** Puxe o cassete completamente para fora da máquina.

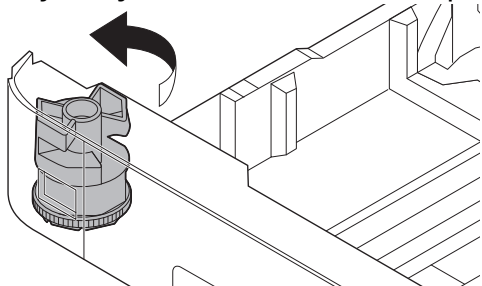


**2** Ajuste a guia de comprimento e a largura do papel até o tamanho de papel necessário.

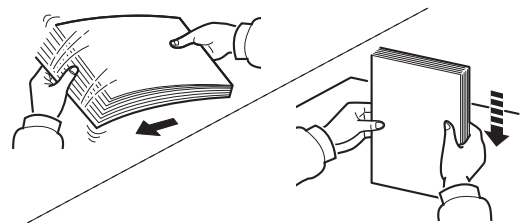


+ Se o papel for colocado sem ajustar a guia de comprimento do papel e as guias de largura do papel, ocorrerão distorções na alimentação do papel e um atolamento de papel.

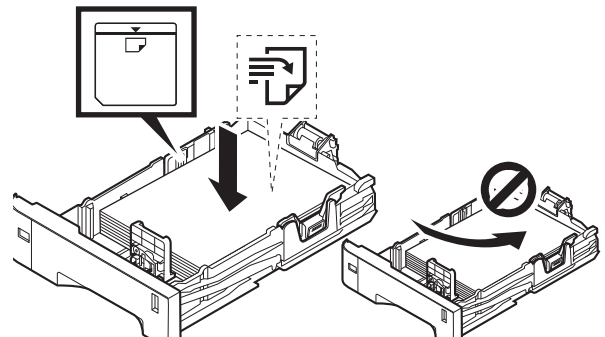
**3** Gire o botão de tamanho para que o tamanho do papel que você vai usar apareça na janela de tamanho do papel.



**4** Deixe o papel ventilar e depois bata em uma superfície nivelada.

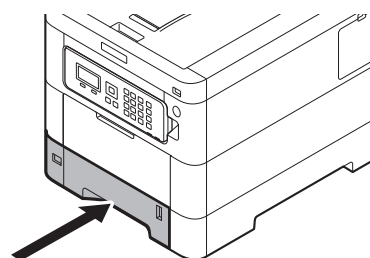


**5** Coloque o papel.



+ Coloque o lado de impressão voltado para cima.  
+ Antes de colocar o papel, certifique-se de que ele não esteja amassado ou dobrado. Papel amassado ou dobrado pode causar congestionamento de papel.  
+ Certifique-se de que o papel colocado não exceda o indicador de nível (veja a ilustração acima).

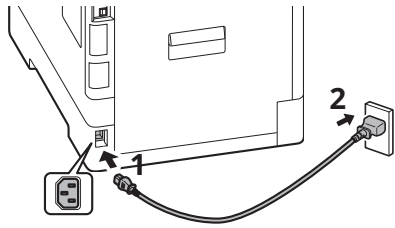
**6** Volte a empurrar o cassete suavemente.



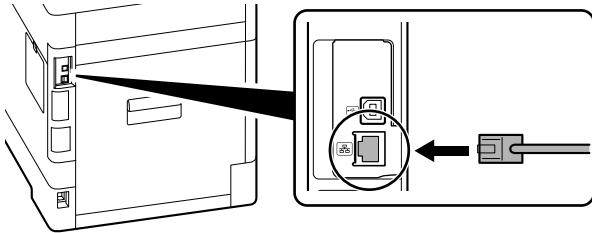


### Etapa 3 Ligando a máquina

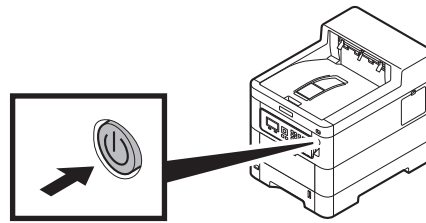
- 1 Conecte o cabo de alimentação à parte traseira da máquina e a outra extremidade à tomada elétrica.



- 2 Conecte os cabos de rede conforme necessário.



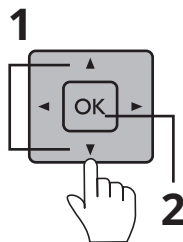
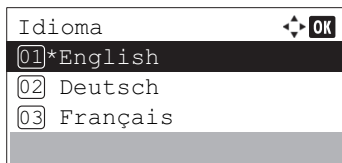
- 3 Ligue o interruptor de alimentação na parte frontal da máquina.



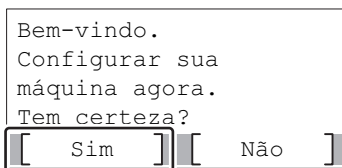
BR-PT

### Etapa 4 Configurações padrão da máquina

- 1 Pressione a tecla [▲] [▼] para selecionar o idioma padrão > tecla [OK].

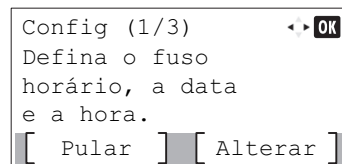


- 2 Selecione [Sim].



A tela de configuração é exibida.

- 3 As configurações podem ser definidas em uma tela ao estilo de assistente.

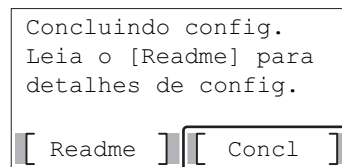


Siga as instruções na tela.

#### NOTA

Para definir o item atual, selecione [Alterar]. Para avançar ao próximo item sem definir o item atual, selecione [Pular].

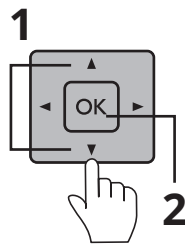
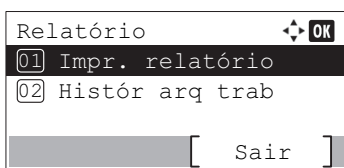
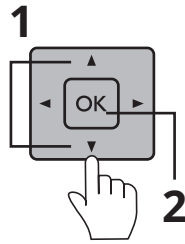
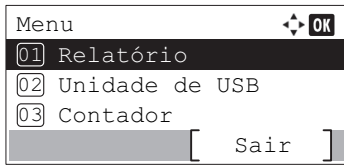
- 4 Quando a tela a seguir for exibida, selecione [Concl].



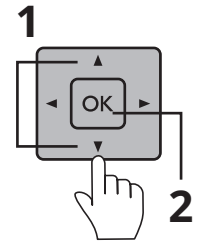
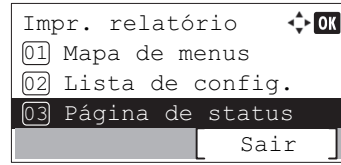
+ Leva cerca de 6 minutos a partir do momento em que a energia é ligada até que a unidade esteja pronta para uso.

## Etapa 5 Imprimindo uma página de status

1 Tecla [Menu] > tecla [▲] [▼] > [Relatório] > tecla [OK] > tecla [▲] [▼] > [Impr. relatório] > tecla [OK]



2 Tecla [▲] [▼] > [Página de status] > tecla [OK] > [Sim]



## Etapa 6 Instalando o software

Acesse o URL a seguir e selecione seu modelo e sistema operacional.  
Centro de download: <https://kyocera.info/>

Para Windows

Baixe e execute o Instalador da Web e siga as instruções na tela para instalar o driver e o software.



Para Mac

Baixe e execute o driver da impressora e siga as instruções na tela para instalar.





