

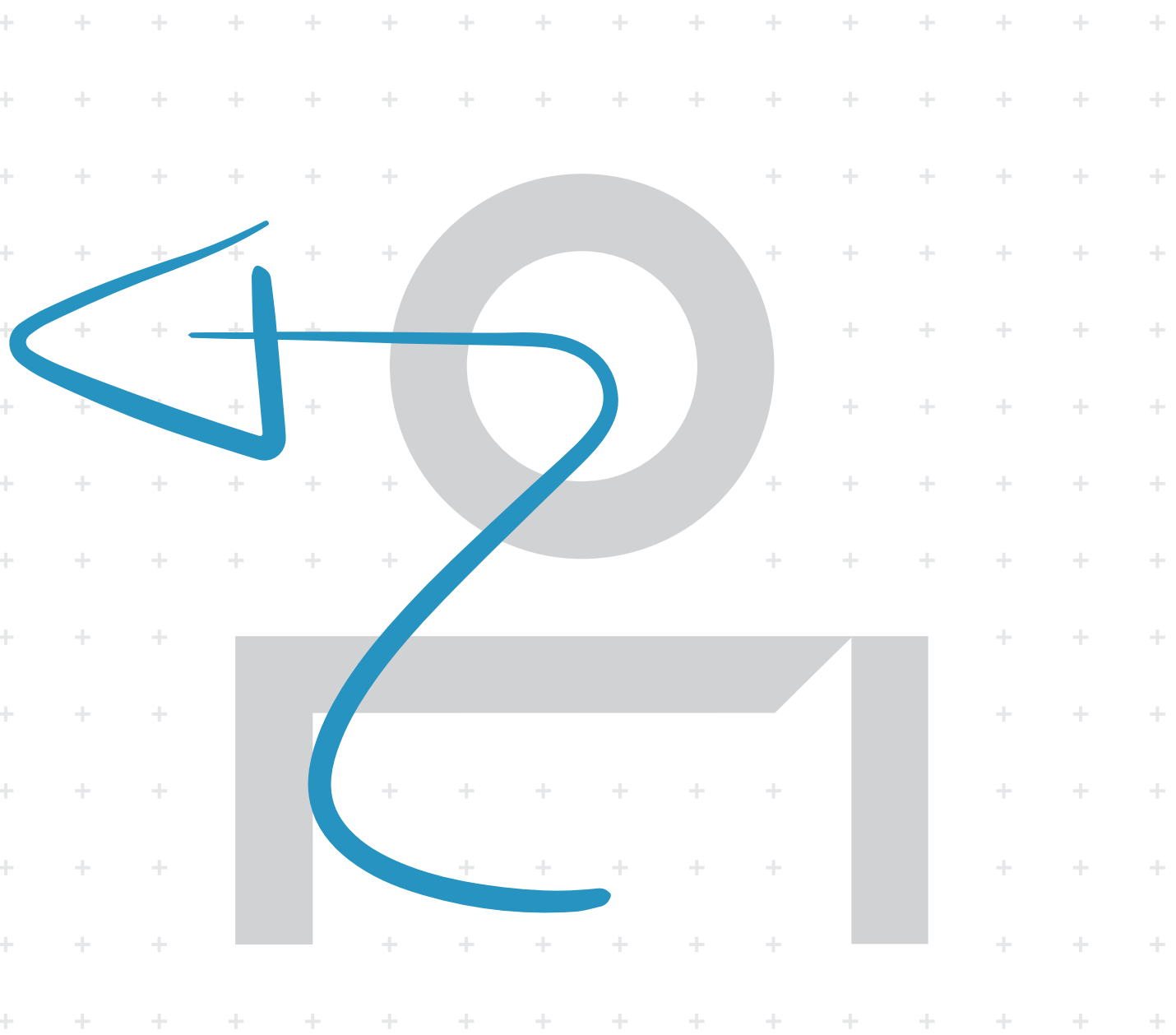
Card Authentication Kit(B) Operation Guide

ECOSYS PA4500cx

ECOSYS PA4000cx

ECOSYS PA3500cx

2023.2
3MT2Z1KDEN0



Card Authentication Kit (B) Operation Guide

Introduction

Thank you for purchasing our Card Authentication Kit (B).

This product enables you to use the ID card user authentication system.

Precautions

To install the optional function, you need the **License Key**. Please access the designated website of your dealer or service representative, and register "Machine No." indicated on your machine and "Product ID" indicated on the **License Certificate** supplied with the product to issue the **License Key**.

For ID card reading, refer to the instructions of the card reader.

To make authentication using your ID card, you need to register the ID card information in the KYOCERA Net Manager's users list. For registration procedure, refer to the *KYOCERA Net Manager Install Manual*.

Installation of KYOCERA Net Manager

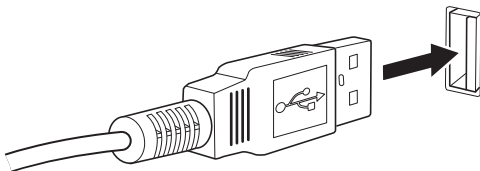
To use Card authentication, KYOCERA Net Manager must be installed on the network authentication server. Refer to the *KYOCERA Net Manager Install Manual* for information on the installation method.

Creating Local Users and entering ID numbers

For Card authentication, the user must be registered and the ID card's ID number must be entered in the KYOCERA Net Manager. Refer to the *KYOCERA Net Manager Install Manual* for details.

Connecting the USB cable

Connect the USB cable of ID card reader to the USB memory slot on the machine.



Activation of Card Authentication Kit(B)

Activate the ID CARD from the operation panel on the machine.

- 1 Press the **Menu** key.
- 2 Press the **▲** or **▼** key to select [Op Functions] and then press the **OK** key.

NOTE: If *User Login* is set to *Off*, the *Login* screen appears. Refer to the procedure of *Key Login*, and login using the login user name and password with administrator privileges.

- 3 Press the **▲** or **▼** key to select [ID CARD] and then press the **OK** key.
- 4 Press the **▲** or **▼** key to select [License On] and then press the **OK** key.

NOTE: You can view detailed information on the selected application by selecting [Detail].

- 5 Press the **▲** or **▼** key to select [Official] and then press the **OK** key.

NOTE: To use the application as a trial, select [Trial] and then press the **OK** key. The confirmation screen is displayed so press [Yes] (**Left Select** key).

- 6 Enter the Licence Key using the numeric keys and then press the **OK** key.
- 7 When the confirmation screen appears, press [Yes] (**Left Select** key).

IMPORTANT: If you change the date/time while using an application, you will no longer be able to use the application.

Setting User Login

Make the settings of *Local Authentic.* of *User/Job Account* on the machine.

NOTE:For *User Login* setting, refer to the *Operation Guide of the machine*.

When you enable *User Login* on the machine, you need to make the setting of user account for the printer driver in order to print by the computer. For details, refer to the *Printer Driver User Guide*, *Device Settings*, and *Administrator Settings*.

Login

After installing the Card Authentication Kit (B) and setting User Login, *Use ID card to login*. will appear when you use the machine.

To login, hold the ID card over the ID Card Reader.

Caution: Do not attempt to read two ID cards at once.

NOTE: When *Additional Auth.* is set to *Use Password*, the Login Password is entered after authentication using the ID card. For the setting procedure, refer to *Additional Authentication*.

Key Login

You can login by entering the login user name and login password without using the ID card.

NOTE: You can make the login permission or prohibition setting. For the setting procedure, refer to *Key Login setting*.

Follow the steps below.

- 1 Press [KeyLogin] (**Left Select** key).
- 2 Enter the login user name and password, and then press [Login] (**Right Select** key).

NOTE: Refer to the Operation Guide of the machine for details on entering characters.

To return to the *Use ID card to login*. screen, press [Menu] (**Left Select** key) and press ▼ to select [ID Card Login] and then press the **OK** key.

Logout

After completing the procedure, press the **Logout** key on the control panel.

Key Login setting

You can make the Key Login permission or prohibition setting.

Follow the steps below.

- 1 Press the **Menu** key.

NOTE:When the Card authentication settings have been completed, the *Use ID card to login.* screen appears. Refer to *Login* or the procedure of *Key Login*, and login using the ID card registered with administrator privileges or using the login user name.

- 2 Press the ▲ or ▼ key to select [User/Job Account], and then press the **OK** key.

NOTE:If *User Login* is set to *Off*, the *Login* screen appears. Refer to the procedure of *Key Login*, and login using the login user name and password with administrator privileges.

- 3 Press the ▲ or ▼ key to select [User Login Set.], and then press the **OK** key.
- 4 Press the ▲ or ▼ key to select [ID Card Settings], and then press the **OK** key.
- 5 Press the ▲ or ▼ key to select [Key Login] and then press the **OK** key.
- 6 Press the ▲ or ▼ key to select [Permit] or [Prohibit] and then press the **OK** key.

Additional Authentication

This sets whether or not to require the entry of a Login Password after authentication using an ID card. When set to *Use Password*, the Login Password entry screen is displayed after the ID card is authenticated.

Follow the steps below.

- 1 Perform the step 1 to 4 of *Key Login setting*.
- 2 Press the ▲ or ▼ key to select [Additional Auth.] and then press the **OK** key.
- 3 Press the ▲ or ▼ key to select [Off], [Use Password] or [Use PIN] and then press the **OK** key.

NOTE:To use PIN code authentication, you must enable network authentication and set the server type to [Ext.]. For details, refer to the machine's Operation Guide.

Responding to Error Messages

If the panel displays any of these message, follow the corresponding procedure.

Error Message	Corrective Actions
Cannot recognize.	Make sure your ID card has been registered.
This ID card is already registered.	Your ID card has already been registered. Change it to another ID card.
Cannot read data in this ID card.	In registration process, the ID card information was not read correctly. Hold again the ID card over the ID card reading part. If the same message still appears, the ID card may not be compatible with this product. Change it to another ID card.

